



February 18, 2010

Timothy J. Walz, U.S. Congressman
1529 Longworth House Office Building
Washington, DC 20515

RE: Appropriation request

Dear Congressman Walz:

Attached please find a copy of Southwestern Mental Health Center, Inc.'s Appropriation Request form. Funds are being requested to help Southwestern Mental Health Center, Inc. construct its planned Community Mental Health Center Office Building and Adult Residential Treatment Facility in Worthington, MN, within Minnesota's First District.

Mental Health disorders affect a sizable portion of the U.S. population. Nearly half of all Americans will experience a behavioral health disorder in their lifetime. As the State of Minnesota has downsized its inpatient Psychiatric Treatment Bed capacity, Southwestern Mental Health Center, Inc., a private non-profit incorporation of 5 Counties in Southwest Minnesota, is experiencing an increased demand for outpatient and residential services and programs. These demands have created the need to replace the Center's aging and scattered facilities.

This project received a HRSA Health Care and Other Facilities Grant (Grant Number C76HF15031) in 2009 for \$188,100. This Grant was converted to an equipment only grant and is being used primarily towards completion of the Residential Treatment Facility portion of the project.

This request will help Southwestern Mental Health Center, Inc. consolidate its Worthington, MN office location into a new location and provide serviceable, safe and efficient buildings to meet increasing community needs.

Please feel free to contact me with questions or concerns. Thank you for your consideration.

Sincerely,

Scott K. Johnson, MSW, LICSW
Executive Director
Southwestern Mental Health Center, Inc.
216 E. Luverne Street
PO Box 686
Luverne, MN 56156
507-283-9511
507-283-9514, fax
scott.johnson@swmhc.org

Jackson Office
401 West Street, Suite 0115
P.O. Box 27
Jackson, MN 56143
507-847-2423
Fax 507-847-2422

Luverne Office
216 E. Luverne St.
P.O.Box 686
Luverne, MN 56156
507-283-9511
Fax 507-283-9514

Pipestone Office
1016 8th Ave. S.W.
P.O. Box 85
Pipestone, MN 56164
507-825-5888
Fax 507-825-5880

Windom Office
9 4th Street
P.O. Box 353
Windom, MN 56101
507-831-2090
Fax 507-831-0185

Worthington Office
1024 7th Ave.
P.O. Box 175
Worthington, MN 56187
507-376-4141
Fax 507-376-4494

Unity House
1224 4th Ave.
Worthington, MN 56187
507-372-7671
Fax 507-376-5909

Congressman Walz Appropriations Project Request Form Fiscal Year 2011

Please return entire application packet via e-mail to Congressman Walz's office no later than Friday, February 19, 2010. Email all information to Congressman Walz's Outreach Director at matthew.wohlman@mail.house.gov

Forms must be completed using Microsoft Word – no handwritten forms will be accepted.

In addition to this form, a signed request letter (on applicant's official letterhead) from the submitting government unit, company or organization must be included:

- For non-profit groups, the letter should be signed by the CEO or executive director.
- For municipalities, other local units of government and State agencies, the letter should be signed by the most senior elected official (i.e. Mayor, County Board Chair, Sheriff, County Attorney, and Governor).
- The letter and form should be scanned and e-mailed to matthew.wohlman@mail.house.gov. Due to delays in mail processing for Congressional offices, regular mail is regrettably not an option.
- The letter should discuss why the project would be a good use of taxpayer funds, what percentage of funding for the project would come from non-federal sources, how many jobs the project would create, the project's impact on southern Minnesota, the breadth of local support for the project and what the project's specific goals are and how the project's leaders measure progress toward those goals.
- **Project requests that are received after the February 19 deadline or that do not include a signed request letter will not be considered.**
- Any additional letters of support from local officials are also welcome.

In addition, if you are requesting federal funding for multiple projects, you must attach a letter, from the same submitting agent as the letter above, listing all of the project names and funding amounts you are requesting. The projects should be listed in priority order; with the first project being your top priority, and so on.

If you have supporting documentation, including project drawings, economic impact studies, governmental resolutions or other materials that show broad public or coalition support are welcome to be submitted with the application.

Congressman Walz believes that the federal appropriations process should be conducted with the maximum degree of transparency. **Applicants should be aware that our office will release to reporters and post on our website a public list of all requests submitted to the Appropriations Committee, the dollar amount of each request, and the name of the requesting organization.** In addition, our office reserves the right to contact you in the future

and request more information about your project should it receive federal funding, including tracking the project and its economic impact.

In addition, it is possible that public hearings will be held to give you an opportunity to testify on behalf of your project. If a public hearing is scheduled, you will be given notice at least seven business days before the hearing, to give you time to prepare.

Please note the following:

- The federal appropriations process is lengthy and is poorly suited for projects that require a specific amount of funding by a date certain. If you have such a project in Minnesota's First Congressional District, our office can help you find other funding options, such as federal grants. Please contact our office for assistance.
- Due to limitations enacted by the House Appropriations Committee, Congressman Walz may not be able to request every project that is submitted. As a result, submitting this form does not guarantee that your project will be requested or that funding will be secured. In addition, Congressman Walz will review every application and look to secure funding for projects that have strong local support, create jobs in southern Minnesota and/or have a transformative impact on the region.
- Congressman Walz does not submit requests on behalf of for-profit companies.
- Congressman Walz does not consider requests that are not based in Minnesota's First Congressional District or that do not have a significant impact on the First District.
- Applicants are strongly encouraged to submit an appropriations request to both Minnesota Senators, as well.
- After submitting this form, Congressman Walz's staff will likely need to contact you with time-sensitive questions about your project. Please be ready to respond quickly to any questions that may arise.

PART 1 – ACKNOWLEDGEMENTS:

1. Please initial to acknowledge the following:

- **The appropriations process is lengthy and uncertain and is unsuitable for projects that require funding by a date certain.**
- **Submitting this project request does not guarantee that the request will be submitted to the Appropriations Committee or that it will receive funding.**
- **No requests on behalf of for-profit corporations will be submitted.**
- **Only projects based in Minnesota's First Congressional District or of clear benefit to Minnesota's First Congressional District will be submitted.**
- **None of the funds received through this appropriations request will be used to lobby federal officials.**

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PART 2 – GENERAL INFORMATION:

1. Name of Project:

Southwestern Mental Health Center, Inc. Worthington Office Building and Intensive Residential Treatment Facility

1b. Is the project located in Minnesota's 1st Congressional District? YES

Southwestern Mental Health Center, Inc. Worthington Office Building and Intensive Residential Treatment Facility

1c. Please indicate all other Members of Congress you are submitting this request to (NOTE: the more support for a project, the better). If you are not submitting this application to Minnesota's U.S. Senators, please explain why:

Senator Franken

2. Summarize your project in 3-4 sentences. If you secure federal funds for this project, how long will it take for the project to be completed?

Construction of new Community Mental Health Center Building and Intensive Residential Treatment Facility

3. How much are you requesting in federal earmark funds in FY2011?

\$2,000,000

4. What is the total project cost? What is the exact percentage breakdown of funding for the project (i.e. what percentage of the total cost will come from the federal government, state government, local governments, private sector, etc.)? Has all non-federal funding already been allocated? If not, what is the likelihood that non-federal funds will not materialize?

(note: some funding agencies require non-federal project funding matches)

Total Cost - \$3,600,000

Federal Government	\$2,000,000
Federal Government (allocated)	188,100
City of Worthington (local allocation)	89,500
Historic Worthington (local allocation)	20,000
Southwest Minnesota Housing Partnership (local allocation)	94,000
Southwest Minnesota Adult Mental Health Consortium (local allocation)	250,000
Commercial Loan	<u>958,400</u>
Total	\$3,600,000

All funds other than the \$2,000,000 in this Federal Request have been secured.

- 5. a) If you receive this funding, will the project be completed or self-sufficient? If not, why not?**
- b) When do you anticipate that this project will be completed or self-sufficient?**
- c) For how many additional years do you anticipate asking for funding?**

- a) Yes
- b) October 2011
- c) Zero

6. Have you received federal funding for this project in the past? Please list the fiscal year and funding level.

- a) was the funding received through a grant?
- b) if the funding was received through an appropriations bill, please list which bill provided funding and at what level.
- c) list the source of all non-earmark federal money the project has received (i.e. from the ARRA, formula funds, etc.).

- a) Yes
- b) HRSA Health Care and Other Facilities Grant # C76HF15031
- c) None

7a. Which Appropriations bill should your project be funded within?

- Agriculture
- Commerce, Justice, Science
- Defense
- Energy and Water
- Financial Services
- Homeland Security
- Interior and the Environment
- Labor, Health and Human Services, and Education
- Legislative Branch
- Military Construction and Veterans' Affairs
- State and Foreign Operations
- Transportation and Housing and Urban Development

Labor, Health and Human Services and Education

7b. Which department, agency and account should your project be funded within? (For example: USDA's CSREES account; HUD's EDI account; FHWA's TCSP account.)

USDA

8. Please confirm that your project is eligible to receive funds by contacting the relevant federal agency. Please list the name, title, agency and contact information of the person with whom you confirmed your project's eligibility below.

John B. Gazdik, U.S. Department of Health and Human Services
 5600 Fishers Lane, Room 11A-16
 Rockville, MD 20857
j.gazdik@hrsa.gov

9. What specifically would this funding be used for? Please be specific: construction, environmental impact statement, staff salaries, etc.

Construction of new Community Mental Health Center Building and 10-Bed Intensive Residential Treatment Facility for Severely and Persistently Mentally Ill adults in Worthington, MN.

10. Has this project been authorized in federal law? If so, please provide authorization bill.

No

11. (Transportation requests only) Is this project in the STIP? Is it supported by MnDOT? Please attach a letter of support from MnDOT for the project.

No

12. (Transportation requests only) Matching funds of at least 20% of the total project cost are required for transportation projects. Matching funds cannot be federal funds. Please provide the source and amount of matching funds.

NA

13. (Army Corps of Engineers requests only) Is funding requested for a study or construction? Please provide the Congressional Authorization for this project (Public Law# and Section).

NA

PART 3 – PROJECT INFORMATION:

1. What is the justification for the project? Why is it a good use of taxpayer funds? (ie: Why is the project needed? What problem will it solve? What gap will it fill?)

In the current context of the State of Minnesota's efforts to downsize and/or eliminate many of its State run Hospitals, Southwestern Mental Health Center, Inc. has been asked to establish and/or upgrade several new Outpatient and Residential Mental Health Programs. The Center has subsequently outgrown its aging, leased, primary office facility in Worthington, MN. To ensure adequate office space for programming, the Center leases offices in two additional aging sites. The Center's owned 10-Bed Intensive Adult Residential Facility serves an 18 County area and is located in a rapidly deteriorating 100-year-old house not well suited for this purpose. The facility is unsafe, undignified and stigmatizing. The proposed building project will solve these facility problems by locating all outpatient services under one roof and provide for a new efficient, safe Intensive Residential Treatment Facility for higher needs individuals no longer served long-term at State Hospitals.

2. How many jobs will this project create in southern Minnesota?

The project will create work for many area contractors and house four (4) additional Mental Health positions.

3. How will the project transform southern Minnesota? (ie: Will it bring cutting edge technology to the state? Lead to new businesses or commercialization opportunities? Help Minnesota compete for government and industry contracts? BE SPECIFIC.)

The Project will help to ensure Southwestern Mental Health Center, Inc. will have a safe and proper facility for recruited clinicians to meet the increasing outpatient and residential service needs for years to come.

4. What are the primary project objectives? List your top 3-4 project objectives and describe your plans to achieve these objectives. In addition, please explain how you will measure progress toward these objectives and hold your organization accountable for meeting them.

- 1) Construction of a 6,680 square foot Adult Residential Treatment Services facility in Worthington, MN to be completed Spring 2010.
- 2) Construction of a 12,700 square foot Outpatient Mental Health Center office building in Worthington, MN to be completed October 2011, pending funding.

5. What other partners (universities, businesses, groups) are involved in this project?

- 1) 18 County Powers Southwest Minnesota Adult Mental Health Consortium
- 2) Southwest Minnesota Housing Partnership
- 3) City of Worthington
- 4) Minnesota Department of Human Services
- 5) Minnesota Department of Health
- 6) Historic Worthington
- 7) Southwest Minnesota Housing Partnership

Note: Please attach any additional information you think would be useful in describing your project.

PART 4 – CONTACT INFORMATION:

Requesting Organization (if this is different than the organization that should actually receive federal	Southwestern Mental Health Center, Inc.
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funds to execute the project, please also specific which organization should be the recipient of federal funds):					
Address:	216 E. Luverne Street, PO Box 686				
City:	Luverne	State:	MN	Zip	56156
Point of contact at organization for Rep. Walz's staff to contact with questions	Scott Johnson			Title:	Executive Director
Phone:	507-283-9511	Fax:	507-283-9514	Cell:	605-940-7982
Email:	scott.johnson@swmhc.org				

Contact information for head of organization for Rep. Walz to contact	Scott Johnson			Title:	Executive Director
Phone:	507-283-9511	Fax:	507-283-9514	Cell:	605-940-7982
Email:	scott.johnson@swmhc.org				

Agency Sponsor: (Include the name and contact information of any federal agency representative who supports your project request)					
Agency:	none				
Contact Person:				Title:	
Phone:			Email		

PART 5 – FOR DEFENSE REQUESTS ONLY:

If you are requesting funds from the Department of Defense, please provide the following information, in addition to the above.

Budget Account and Service/Agency: (ie: R&D, Army; O&M, Air Force; R&D, Air Force)	NA
Program Element:* (for R&D projects only)	
Line Number:* (for procurement and R&D accounts)	
Line Item Title*	
Does this project fulfill a validated military requirement? If so, please cite the relevant DOD documents.	

* These can be found in FY2008 P-1 and R-1 documents on the DOD comptroller website: www.dod.mil/comptroller